

## **POLICY GUIDELINES AND PROCEDURES FOR CEN/TC 250 STRUCTURAL EUROCODES\***

### **8. Maintenance of EN Eurocode Parts**

(1) It is the responsibility of CEN/TC 250 and its SCs, under the CEN rules, to maintain the standards (EN Eurocode Parts) within their remit.

NOTE Technical Committees (TC) are established by the Technical Board with precise titles and scopes, to prepare CEN/CENELEC publications. For Joint Technical Committees Technical Committees shall take principally into account any ISO/IEC work coming within their scope, together with such data as may be supplied by members and by other relevant international organizations, and work on related subjects in any other Technical Committees. Each Technical Committee shall establish and secure Technical Board approval for a programme of work with precise title, scope and scheduled target dates for the critical stages of each project. These target dates shall be reviewed at least once each year. A Technical Committee is entitled to decide on the publication of Technical Reports. A Technical Committee may be disbanded by the Technical Board at any time. When a Technical Committee has completed all the tasks assigned to it, it remains formally responsible should questions of amendment and interpretation arise pending the next periodic review of those standards it has produced. It may, however, be designated "dormant" by the Technical Board.

(2) Maintenance comprises all activities connected with the updating of the codes in the light of practical experience of their use. Maintenance means correction of errors, preparation of essential technical amendments with regard to urgent matters of health and safety, essential technical and editorial improvements, eliminating inconsistencies and misleading statements, and resolution of questions of interpretation, resulting from feedback from use of EN Eurocode Parts.

(3) It is CEN/TC 250 policy to minimise corrigenda in order to stabilize the Eurocodes. However, when an SC believes there is a need for correction the CEN procedures for corrigenda should be followed at:

<http://www.cen.eu/boss/production/production+processes+-+index/updating+stage+-+corrigenda+on+ens+-+tss+or+trs/index.asp>

(4) Amendments should normally be made at the time of the regular 5-yearly review of standards, unless circumstances demand greater urgency. The procedure for review is at

<http://www.cen.eu/boss/production/production+processes+-+index/updating+stage+-+review+of+european+standards/updating+stage+-+review+of+european+standards.asp>

The CEN procedures for amendments are at:

<http://www.cen.eu/boss/production/production+processes+-+index/updating+stage+-+amendments+to+european+standards/updating+stage+-+amendments+to+european+standards.asp>

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\* Source: document CEN/TC 250 N 250 G, 10 July 2006

NOTE Introduction of technical improvements, by amendments, should be balanced carefully against the need for stability of standards for reasonable periods of time and potential benefits to the industry.

(5) Questions of interpretation lie within the scope of TCs and SCs (see Note to (1) above). When any agreements have been reached on questions of interpretation and approved by the TC (see (10) below) the Secretariat of CEN/TC 250 will advise National Standards Bodies of the interpretation.

(6) It is expected that National Standards Bodies will publicise their procedures for receiving and dealing with queries about EN Eurocode Parts, typically through their mirror groups.

(7) National Standards Bodies (NSBs) should forward all requests for corrigenda and amendments and also questions of interpretation of an EN Eurocode Part to the Secretariat of CEN/TC 250 or of the relevant sub-committee of TC 250.

NOTE Requests from outside the European Union/EFTA may be made to CMC.

(8) Legal matters in relation to interpretation and use should be referred to Member States governments. They may pass them to the Commission, who may seek the advice of the ENC Group (Eurocode National Correspondents), or to CMC.

(9) CEN/TC 250 will address matters raised by National Standards Bodies that are within its scope and not entirely within the scope of only one of its SCs. Such matters include EN 1990 and those that might affect more than one EN Eurocode Part (i.e. horizontal matters). The TC will decide how they will be evaluated e.g. by formation of an ad hoc group for a specific topic.

(10) CEN/TC 250 has asked its SCs to set up Maintenance Groups (CEN/TC 250 Resolution 202 Athens) to evaluate matters referred to them or identified by them, within the definition of maintenance. They are expected to have a strategy for dealing with matters of different urgency.

(11) CEN/TC 250, or its chairman, will approve the release of amendments, whether developed by its SCs or itself, in accordance with CEN/BOSS. The CEN/TC 250 Secretariat will transmit them to CMC for processing. The TC, or its chairman, will also approve agreements reached by SCs on questions of interpretation before release to National Standards Bodies.